

Wanderers Cricket Club, Guernsey

Role: Club Welfare Officer

About the role

The person within the Club with primary responsibility for managing and reporting concerns about children and for putting into place procedures to safeguard children in the Club.

Duties and responsibilities

- Work with others in the Club to ensure a positive child-centred environment.
- Assist the Club to fulfil its responsibilities to safeguard children at Club level.
- Assist the Club to implement its safeguarding children plan at Club level.
- Act as the first point of contact for staff, volunteers, parents, children and young people where concerns about child welfare, poor practice or abuse are identified.
- Act as the first point of contact with the lead safeguarding officers of the Guernsey Cricket Board and Guernsey Sports Commission.
- Implement the Club's reporting and recording procedures.
- Maintain contact details for the Island Child Protection Committee, Guernsey Police and the Multi-Agency Support Hub.
- Promote the Club's best-practice guidance and/or Code of Conduct within the Club.
- Sit on the Club's Management Committee.
- Ensure adherence to the Club's safeguarding children training.
- Ensure appropriate confidentiality is maintained.
- Promote anti-discriminatory practice.

Skills and abilities

Required:

- A child-focused approach.
- Basic administration and computer skills.
- Basic advice and support-provision skills.
- Communication skills, including use of social media.
- Ability to maintain records.
- Ability to provide information about local resources.
- Ability to promote the Club's organisation's policy, procedures and resources.

Knowledge

Required:

- The Club's role and responsibilities to safeguard the welfare of children and young people.
- Boundaries of the role of Club Welfare Officer.
- Basic knowledge of the roles and responsibilities of Guernsey's statutory child protection agencies.
- Local arrangements for managing safeguarding children and reporting procedures.
- Poor practice and abuse – behaviour that is harmful to children.

- The Club's policy and procedures relating to safeguarding children and young people.
- Core values and principles underpinning practice.
- Awareness of equality issues and protecting children from abuse.
- Basic knowledge of core Guernsey and UK legislation, government guidance and national framework for safeguarding and promoting the welfare of children and young people.
- How adults groom children for abuse.

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