

GCA Committee and General Rules

Committee

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GCA RULES:

1) NAME AND OBJECTIVES

The name of the Association shall be Guernsey Cricket Association. (The Association)

The objectives of The Association are:

- To encourage and promote the game of cricket at all levels on the Island of Guernsey.
- To be a forum for communication between affiliated clubs, the Guernsey Cricket Board, Channel Islands Cricket Board and the England and Wales Cricket Board.
- To organise and provide facilities for the playing of representative cricket matches.
- To organise competitive cricket between member clubs and organisations.

2) DRUG AND CHILD PROTECTION POLICIES

The Association is fully committed to the elimination of drugs and child abuse in the sport, and will continue to follow guidelines set down by the England and Wales Cricket Board.

3) THE MANAGEMENT COMMITTEE

The Association shall be managed by The Management Committee (The Committee) who will operate under the following guidelines, having regard to the above objectives.

a) The Committee's Executive members shall be a President, Vice-President, Treasurer, and Secretary. Ordinary Members shall be an Weekend League Officer, Evening League Officer, Fixtures Co-ordinator, Registrations Secretary. Ex Officio Members will also serve but have no voting rights; these are Cricket Development Officer, GICC Representative, GACUS Representative, Disciplinary Officer plus any other person co-opted as deemed appropriate.

- b) The Committee will meet at least once per month during the months of October to March. In the remaining months a meeting will be held every two weeks as appropriate.
- c) The quorum at all Committee meetings shall be three Eligible members and those members present shall choose the Chairman at these meetings. All members present shall have one vote, except the Chairman who, in the case of equality of votes, will have the casting vote.
- d) All Committee members shall be elected at the Annual General Meeting of The Association. Nominations for elections shall be sent to the Secretary 2 weeks prior to the AGM each year. All Committee members shall be eligible for re-election.
- e) The Committee shall have the power to co-opt in the event of failure to fill any vacancy at the Annual General Meeting.
- f) Any Committee member missing three consecutive meetings without reasonable explanation shall be deemed to have resigned and may be replaced at the discretion of the remaining Committee members.

4) COMMITTEE RESPONSIBILITIES

Duties of the Management Committee members: -

- a) The President shall chair GCA meetings, attend functions on behalf of GCA and liaise with sponsors. Together with the Secretary draw up agenda for GCA meetings. Has casting vote at GCA meetings.
- b) The Vice President will act in the absence of the President and will also be responsible for liaison with and monitoring of the Media.
- c) The Secretary shall prepare documents, keep minutes of all Committee meetings, summon meetings when required to do so, and be responsible for the general administrative working of The Association. All correspondence shall be addressed to the Secretary.
- d) The Treasurer shall take charge of the funds of The Association and keep a clear account of all receipts and expenses. He shall promptly render accounts to debtors of The Association and accounts shall be presented monthly at the Committee meeting and initialled by the President. He shall present a detailed statement of accounts and Balance Sheet drawn up as at 31 December each year which will be circulated to all member Clubs. In addition he may be asked to prepare accounts for an EGM or AGM if called before 31 December. The General Fund of The Association shall be lodged at clearing banks or their subsidiaries of the Committee_s choosing. Cheques shall be signed by any two of the Treasurer, President, Vice President or the Secretary. A duly appointed auditor shall audit the accounts of The Association annually.
- e) The Weekend League and Evening League Officers shall, respectively, be responsible for the format and implementation of their League and associated Knockouts. They will be responsible for ensuring disciplinary matters appertaining to their respective Competitions are dealt with by the disciplinary panel.

f) The Fixtures Coordinator will be responsible for all fixtures under the GCA jurisdiction and liaison with the respective bodies for GCB, GICC and GCA games. In conjunction with the Fixtures Re-arrangement Secretary will oversee any alterations to the fixture list. (these roles may be dealt with by the respective league representatives.

g) The Registrations Secretary will maintain and monitor membership and registration records of players.

h) The Island Manager will select and coach the Island representative teams and co-operate with JCA in selection of Channel Island teams in external competitions. He may co-opt as he sees fit to assist with his task of selecting the Island Sides at under 21, under25, Over 40 & the Full Island Squad.

i) Any appointed assistants will ensure that all arrangements for representative club and Island matches are made.

5). APPEALS COMMITTEE.

When an appeal is made pursuant to the conditions set out below, then an Appeals Committee will be appointed.

a) The Appeals Committee will consist of three people to be appointed by the Secretary from a panel (which will consist of an individual appointed by each affiliated club) to determine a specific appeal. No member of the Appeals Committee will be a member of The Committee or a member of the Club or Clubs concerned in the appeal. The decision of the Appeals Committee shall be final and binding.

b) The Appeals Committee shall allow the appeal if it considers that the decision causing the appeal, having regard to the evidence, is unreasonable or cannot be supported by the evidence presented, but in all other cases shall dismiss the appeal.

c) On an appeal against a penalty imposed by The Committee, the Appeals Committee may, if it thinks that a different penalty should have been imposed, quash the original penalty and impose such other penalty (whether more or less severe) in substitution therefore as it thinks should have been imposed. (For procedure in connection with appeals see paragraph 13)

6) ANNUAL GENERAL MEETING.

a) The Annual General Meeting (AGM) of The Association shall be held no later than 15 March each year and all affiliated clubs or bodies entitled to attend shall be given at least 14 days notice thereof. The Honorary Auditors shall be elected at The AGM. In the event of a person who is not present being proposed for any office, his willingness to stand must be produced in writing.

b) All persons connected with cricket in Guernsey may attend and speak at the AGM.

c) Each Club or Association affiliated to The Association attending the AGM shall be entitled to one vote per Club or Association, on any matters that are placed before them. No one else is entitled to vote at the meeting.

The Chairman shall have the casting vote in the case of equality of votes only.

d) A vote may only be taken on items contained in the previously circulated agenda of the meeting.

e) Clubs wishing to propose a Resolution at the AGM shall advise the Secretary in writing of the wording of the Resolution by 31st December, or earlier should the meeting be held prior to 31 December with the date for deadline for any proposed resolutions being advised with a minimum of two weeks notice.

7) EXTRAORDINARY GENERAL MEETING.

An Extraordinary General Meeting may be convened: -

a) At the request of The Committee when a question of urgent importance has arisen.

b) On receipt of a letter signed by officials of any five affiliated clubs, stating the precise reason for the request.

c) Voting powers shall be the same as at the AGM. All Clubs shall receive not less than 7 days written notice of such a meeting.

8) CODE OF CONDUCT.

The Committee shall have the power to issue and/or amend Codes of Conduct in respect of the behaviour and conduct of all teams and individuals taking part in organised cricket in the Island of Guernsey, and shall have the right to deal with all complaints against any such teams or individuals, providing the complaints are made in writing to the Secretary. The Committee shall refer the matter to the disciplinary committee who shall deal with the complaint in accordance with the published code of conduct in force at that time. (the code of conduct appears as a separate page on the GCA Website).

Clubs are responsible for their members actions both during matches as players or spectators and in addition at functions run for or by the Guernsey Cricket Board, Guernsey Cricket Association, or their Club, and at all times when representing Cricket Guernsey.

9) AFFILIATION AND DUTIES OF CLUBS

a) Any Club wishing to be affiliated to The Association shall satisfy The Committee that it is a properly constituted club and shall apply in writing by 31 December. The affiliation fee shall be £25, the level of which will be reviewed at each AGM. Each team entered by an affiliated Club shall pay an annual competition entry fee for each competition for which it is entered by the Club. The amount of each competition entry fee shall be decided each season by the Committee. Competition entry fees and the club affiliation fee will be invoiced by the Treasurer annually during April @ 50% of the total amount payable as invoiced will be due for payment by 30 April and the balance by 31 August. In addition, each Club shall be liable to pay on or before 30 April an annual registration fee for every player that is registered to the Club on 31 March. The amount of the player annual registration fee shall be decided each season by the Committee.

Failure to pay either the competition entry fee, club affiliation fee or annual registration fees by the due dates will incur an immediate fine of 10% of the balance outstanding for each calendar month after the due date for payment during which the fee remains unpaid. Failure to pay any outstanding amount within 60 days of the due date for payment may lead to further sanctions against the Club involved, including the possibility of expulsion from competitions or from the Association.

b) Prior to the date of the AGM each year, each affiliated Club shall deliver in writing to the Secretary, the names and email addresses of their President, Treasurer and Secretary. They shall also notify him of the competitions in which they wish to take part, stating which teams will participate in specified competitions.

Failure to do this shall result in that club being left out of all competitions for that season and the club having to apply for re-election at the next AGM of The Association and they will not be eligible to play in competitions for that year.

c) Any change of officials during the season shall be notified to the Secretary within one week thereof. Failure to do so will result in that club being fined £25.

d) Should any player or club official be reported to The Committee for misconduct, and these be proven, he shall be liable to suspension and his club may be fined. Rules of appeal shall apply.

e) Any club or individual holding a trophy shall arrange relevant insurance. Any club unable to find insurance cover will take full responsibility for the security of the trophy and will be liable for the full replacement value of a similar trophy in the event the original is not returned for presentation to new recipients at the appropriate time.

f) Clubs shall provide one or more email addresses to the Committee for all correspondence between the GCA and the member Clubs.

10) REGISTRATION OF PLAYERS

a) Any Club wishing to participate in any of the Association's competitions must confirm its registered players by 31 March prior to each season. A list will be sent to each Club on or about February 28th each year. This list will be considered as the definitive list for billing, together with any amendments sent in to the registrations secretary before March 31st. A list of each Clubs registered players shall be posted on the GCA website.

b) All players shall sign a registration form (*) supplied by The Association stating for which club they wish to play. A player may not sign for more than one affiliated club in any one competition, but may register separately for Evening and Weekend Competitions, via the appropriate form and shall remain registered with that club unless a valid transfer has occurred in accordance with the provisions set out below or the club decides to delist that player. Any player under 18 shall require the signature of a GYCDC representative on his/her registration form (*) available from the GCA website

c)

1.1 It is the Management Committee's policy that only players who satisfy the following eligibility criteria shall be eligible to play in GCA competitive cricket.

1.2 Any person who:

a) currently resides in the Bailiwick (subject to 2.1 and 2.2 below); or

b) was born in the Bailiwick; or

c) spent a minimum of 3 years in secondary school education in the Bailiwick;

shall be deemed to be a Resident.

1.3 Any full-time student whose family home is in the Bailiwick shall automatically be deemed to currently reside in the Bailiwick . A student who has completed his full-time studies will continue to be regarded as a student until he commences full-time employment.

1.4 Any person who is deemed to be a Resident under 1.2 b) or c) above, but who is not currently residing in the Bailiwick, will only be eligible to play in the Evening League, Weekend Divisions One and Two, GCA Cup, GCA Trophy or GCA Shield once 7 full days (defined as 7 x 24-hour periods) have elapsed since his most recent arrival in the Bailiwick. For the avoidance of doubt, this 7-day waiting period must be completed in respect of each visit by the player to the Bailiwick. The player must be able to immediately provide appropriate documentary proof of his arrival date in the Bailiwick, if requested to do so by the Hon. Registration Secretary.

1.5 Any person who is deemed to be a Resident under 1.2 b) or c) above, or who has played in at least 50% of any Guernsey club_s domestic weekend first team fixtures in any 3 of the previous 5 seasons, but who is not currently residing in the Bailiwick, will only be eligible to play in the GCA Championship once he has received advance clearance from the GCA Management Committee. No 7-day waiting period will apply to that player where advance clearance has been received . Applications for advance clearance must be submitted in writing not later than 20th April in respect of the season of that calendar year. Generally, any person seeking such clearance shall be required to pre-commit to play in a minimum of more than 50% of his club_s scheduled GCA Championship fixtures for that season. If it becomes apparent to the GCA Management Committee that the player in question will subsequently be unable to honour that pre-commitment, then his eligibility to play may be withdrawn with immediate effect. The GCA Management Committee shall have full discretion to consider the impact of travel problems or injuries which affect that player_s ability to honour his pre-commitment, and reserves the right to demand evidence of the player_s travel arrangements or medical condition when exercising such discretion.

1.6 The GCA Management Committee shall have the right to waive the provisions of paragraphs 1.4 and 1.5 at its sole discretion in exceptional circumstances, (for example in recognition of a player_s previous significant unremunerated contribution to the administration or development of Guernsey cricket).

2.1 Any new resident who does not satisfy the requirements of 1.2 b) or c) above, but who can satisfy the Hon. Registrations Secretary that he (i) has already been resident in the Bailiwick for a minimum period of 7 days, and (ii) and intends to be resident for a period of not less than 3 months, shall be deemed to be "Resident" and shall be eligible to play immediately in all competitions upon receipt of his registration form by the Hon. Registration Secretary.

2.2 Any other new resident who arrives in the Bailiwick but who does not satisfy the requirements of either 1.2 b) or c), or 2.1 above, will only be eligible to play after 28 complete days (defined as 28 x 24-hour periods) have elapsed since (i) his arrival to take up residency in the Bailiwick, or (ii) receipt of his registration form by the Hon. Registrations Secretary, whichever is the later.

3.1 The player's club has primary responsibility for ensuring that each of its players is properly eligible to play. In the event of a player's eligibility claim subsequently proving to be invalid, the club will be required to satisfy the Management Committee that (i) it took all reasonable steps to verify the player's eligibility status, and that (ii) it had no intention of making a false or inaccurate registration application in respect of the player.

3.2 Any player who is adjudged by the Management Committee to have deliberately misrepresented his residency status or intentions in order to be eligible to play in any match may be banned from all GCA cricket for any period of up to a year at the discretion of the Management Committee.

3.3 Any club which is adjudged by the Management Committee to have knowingly misrepresented a player's residency or eligibility status or to have not taken reasonable steps to verify the eligibility status or intentions of one of its players who subsequently is determined not to have been eligible, shall, at the discretion of the Management Committee, be fined a maximum of £100 for each match in which the eligible player took part, shall be deemed to have lost each match in which the eligible player took part, and may be expelled in the following season from all competitions in which the eligible player took part.

4.1 Any player who is granted advance clearance to play in GCA Championship cricket in accordance with above and who duly meets his pre-commitments in accordance with 1.5, shall be deemed eligible (a) to participate in that season's Channel Islands Club Championship, and (b) for selection for any Guernsey representative side (subject to the player also meeting any specific eligibility criteria for the match or tournament in question).

4.2 A player who is deemed eligible to play in GCA cricket under Rules 2.1 or 2.2 above shall only be eligible for selection for a Guernsey representative side after he has resided in the Bailiwick for a minimum period of 3 calendar months (subject to the player also meeting any specific eligibility criteria for the match or tournament in question).

5. In the event of an advance query regarding a player's eligibility, the GCA Management Committee shall have the discretion to rule on the eligibility of that player on a case-by-case basis and the GCA Management Committee's decision in relation thereto shall be final and binding. The GCA Management Committee shall be required to make and announce its decision in as short a time as is reasonably practical and in any event within a maximum of 7 days from the date of receipt of the eligibility query.

Note: The GCA Management Committee reserves the right to suspend the application of Rules 4.1 and 4.2 in relation to inter-island matches if similar provisions are not adopted by Jersey.

11) TRANSFERS BETWEEN CLUBS

a) A player wishing to transfer from one affiliated club to another, must complete an Evening or Weekend League Transfer Registration Form as appropriate, obtain the approval of his existing club, and forward the form to his proposed new club, who shall forward it to the Registrations Secretary, together with a transfer fee of £5 payable to the GCA.

b) It is the responsibility of the player's proposed new club to send the transfer form to the Registrations Secretary and to check it has been received.

c) If a player's existing club object to his transfer, they should state the reason on the back of the form and return it within 7 days to the player. In the absence of such written objection when the Registrations Secretary receives the form, then the player's existing club shall be deemed to have consented to the transfer.

- d) If both clubs agree to the transfer, then the player may play for his new club immediately the club has checked with the Registrations Secretary that he/she has received the said form.
- e) If a player's existing club object to his transfer he may not play for his proposed new club until The Committee has considered the matter.
- f) No transfer may take place between the 30th June and the 30th September each year except at the discretion of The Committee.

12) TRANSFER BETWEEN TEAMS

A club wishing to transfer players from one of its registered teams to another team shall advise the Registrations Secretary in writing. The Registrations Secretary shall immediately inform The Committee who shall grant the application provided it considers that, of the teams concerned, the team in the higher division is not weakened thereby. A new registration form need not be completed and the transferred players will be eligible to play for their new team when the club has obtained confirmation from the Registrations Secretary that the transfers have been approved.

13) APPEALS PROCEDURE

In the event of a player or an affiliated club objecting to a decision of The Committee, and lodging an appeal, the following procedures will apply:

a) Appeal by an affiliated club:

- i) An appeal against a decision by The Committee may be lodged no later than 14 days from the date of the decision appealed against. Such appeal must be lodged in writing with the Secretary and set out all the grounds of appeal relied upon.
- ii) The Secretary shall then convene a hearing at the earliest possible date and in any event not later than 14 days after the receipt of the written notice of appeal.
- iii) The said club shall pay a fee of £25 on the lodging of an appeal. Such sum to be refundable if the appeal is upheld.

b) Appeal by an individual:

An individual registered member of an affiliated club may lodge an appeal against a decision of The Committee, subject to the following conditions:

- i) The appeal must receive the written support of the individual's club.
- ii) The appeal must be in writing, and set out all the grounds of appeal relied upon by the individual.
- iii) The appeal must be accompanied by a fee of £25, refundable if the appeal is upheld.
- iv) The appeal must be lodged in writing to The Secretary within 14 days of the decision complained of.

c) Receipt of Appeal:

Upon receipt of a valid appeal notice the Secretary will convene a meeting of the Appeals Committee within 14 days.

d) Conduct of Appeal:

- i) The Committee may send a representative to the hearing to make verbal representations.
- ii) If the appeal is by a club, then it may send a representative to state its case verbally to the Appeals Committee.
- iii) If the appeal is by an individual, then that individual has the right to attend the hearing in person or by a duly appointed representative to state his case verbally to the Appeals Committee.
- iv) The Appeals Committee may request the attendance of any other person involved in the disputed event.
- e) The decision of the Appeals Committee shall, if necessary, be determined by majority vote.
- f) The decision of the Appeals Committee shall be final and binding and shall be communicated in writing to the Secretary within seven days of the hearing.

14) EXPULSION

Affiliated Clubs or registered members thereof, may be expelled from The Association, or League as applicable, for serious infringements of the rules of The Association, or Codes of Conduct, or persistent infringement thereof. Such expulsion shall be subject to the rights of appeal of both the Club and the member set out in paragraph 13 above.

The power to expel an affiliated Club and /or a registered member shall be vested in The Committee.

15) COMPETITION RULES

The Committee may, from time to time, make and issue rules governing each of the competitions under the auspices of The Association, and the responsibility and authority of the Umpires in each such competition.

16) ALTERATION TO THE RULES

- a) The Committee may, introduce additional rules at any time, if necessary, to promote or protect the interests of The Association. These rules will be binding for the remainder of the season and will then be subject to ratification at the next AGM.

17) GENERAL RULES

In the event of a fixture not taking place due to the non-attendance of a team or teams the following Penalties/Fines shall apply;

- Where notice is received by the umpires, opposition and GCA a minimum of 48 hours prior to the fixtures due date - £25.00 per team
- Where NO notice is received by the umpires, opposition and GCA a minimum of 48 hours prior to the fixtures due date - £50.00 per team

Fines as levied to be paid to the opposing team accordingly. In the event both teams do not fulfil a fixture the fines will be retained by the GCA.

In the event that a scheduled fixture does not take place due to non-attendance of one team then the points or fixture will be awarded to the opposing team, in the event of both teams not attending the fixture the game shall be considered void.

Above fines system to apply to the scheduled fixture only and not to any subsequent rearrangement of this.

Teams that field an under strength side will be monitored by the GCA and may be requested to explain their actions and if continued face the possibility of sanctions in the form of a fine at the discretion of the GCA.

Any appeal against a ruling enforced as above shall be made in writing to the GCA Secretary to be received not later than 7 days after the relevant fixture was due to have been played. The ruling of the GCA Committee in each case shall be final and will not in each case set a precedent to other future rulings.